

CORPORATE DIGITAL TRAINING

PROFILE

DIGITAL PERAK CORPORATION HOLDINGS



“ **Empowering
Digital
Transformation
Through
Professional
Training** ”



Mohamad Suhaimi bin Mohamad Tahir
Chief Executive Officer

In driving the digital transformation agenda in Perak, Digital Perak Corporation Holdings (Digital Perak), through its Hub Inovasi & Multimedia (HiM), is committed to delivering a wide range of professional digital training programmes tailored to meet the evolving needs of today's skilled workforce.

Digital Perak's strength as a training provider and event organiser is reflected in its combination of high-quality content, effective delivery, competitive pricing, and strong flexibility in customising training modules according to clients' requirements. This positions Digital Perak as a preferred partner in capacity building and digital skills development across the state of Perak.

TABLE OF CONTENTS

SUMMARY.....	1
CORPORATE DIGITAL TRAINING.....	2
HRD CLAIMABLE.....	3
OUR TRAINING PROGRAMMES.....	4
GALLERY.....	12
CONTACT US.....	13



Digital Perak
Corporation Holdings

HELLO,

SUMMARY

In today's digital economy, the skills gap remains a key challenge for organisations. Through its Corporate Digital Training initiatives, Hub Inovasi & Multimedia (HiM) delivers structured and industry-relevant programmes aimed at enhancing digital competencies and improving workplace productivity.

In response to the evolving business landscape, HiM also integrates awareness of Environmental, Social and Governance (ESG) principles alongside practical training in AI, automation and digital tools. These programmes enable organisations to strengthen operational efficiency, accelerate digital transformation and stay aligned with emerging regulatory and sustainability expectations.



CORPORATE DIGITAL TRAINING

Corporate Digital Training (CDT) is a high-impact training initiative developed by Hub Inovasi & Multimedia to address the digital skills gap among today's workforce. Through a combination of high-quality programme content, effective delivery approaches, competitive pricing and the flexibility to customise courses according to client needs, Hub Inovasi & Multimedia has become one of the preferred training providers and event organisers in the state of Perak.



Unlike conventional computer courses, these programmes do not focus solely on theory. Instead, they offer a comprehensive learning ecosystem that combines:

- The use of the latest digital tools and technologies such as Generative AI, Cloud Computing and Data Analytics.
- Modules designed based on real workplace scenarios, ensuring practical application in day-to-day operations.
- The integration of sustainability elements, including paperless practices and digital efficiency, within digital training modules.

HRD CORP CLAIMABLE TRAINING

Training programmes offered under the Innovation & Multimedia Hub (HiM) are fully registered under the HRD Corp Claimable scheme (SBL-Khas).



HRD Corp Claimable is a direct funding facility that allows employers to utilise their existing HRD Corp levy contributions to pay for training programmes without going through the conventional reimbursement process.

Unlike standard training schemes where employers are required to make upfront payments and claim reimbursement later, the HRD Corp Claimable mechanism eliminates the “pay first, claim later” burden. Under this scheme, companies benefit from zero upfront payment, where the training fee is deducted directly (via direct debit) from the employer’s levy balance and paid to the training provider once the grant application is approved.

This mechanism ensures that the company’s operational cash flow remains preserved, while enabling organisations to maximise workforce development and human capital upskilling.

OUR TRAINING PROGRAMMES

MICROSOFT 365 PRODUCTIVITY



 Microsoft 365

- [Microsoft Word 365 Basic](#)
- [Microsoft Word 365 Intermediate To Advanced](#)
- [Microsoft Excel 365 Basic](#)
- [Microsoft Excel 365 Intermediate To Advanced](#)
- [Microsoft Powerpoint 365 Basic](#)
- [Microsoft Powerpoint 365 Intermediate To Advanced](#)
- [Microsoft Word / Excel / Powerpoint 365](#)
- [Microsoft Outlook 365](#)
- [Microsoft Access 365](#)

DATA ANALYTICS & BUSINESS INTELLIGENCE



- [Power BI & Microsoft Excel](#)

*****Click on the course title to view more details.***

OUR TRAINING PROGRAMMES

COLLABORATION & WORKFLOW AUTOMATION (MICROSOFT)



- [Microsoft Sharepoint & Power Automate](#)
- [Microsoft Sharepoint Essentials](#)

GOOGLE WORKSPACE & OFFICE AUTOMATION

Google Workspace



- [Google Workspace Essentials](#)
- [Office Automation With Google Sheets](#)
- [System Automation Using Google & AI](#)

****Click on the course title to view more details.**

OUR TRAINING PROGRAMMES

AI & GENERATIVE AI FOR WORK



- [Artificial Intelligence For Beginners](#)
- [ChatGPT & Claude For Work](#)
- [Corporate Presentation Automation Using AI](#)
- [Corporate Presentation With Artificial Intelligence \(AI\)](#)
- [Artificial Intelligence \(AI\) Dan ChatGPT Untuk Produktiviti Kerja Dan Komunikasi Digital](#)

WEB/NO-CODE APP DEVELOPMENT



- [Web App Development Without Coding](#)

****Click on the course title to view more details.**

OUR TRAINING PROGRAMMES

CREATIVE DESIGN, MEDIA & CONTENT

ADOBE & PUBLISHING



- [Adobe Photoshop](#)
- [Adobe Illustrator](#)
- [Adobe InDesign Intermediate To Advanced](#)

CANVA



- [Canva Design Basic](#)
- [Canva Design Pro](#)
- [Canva Design & Canva Artificial Intelligence For Work](#)

MEDIA PRODUCTION



- [Professional Corporate Mobile Media Creation](#)

3D / TECHNICAL DESIGN



- [SketchUp Pro](#)

****Click on the course title to view more details.**

OUR TRAINING PROGRAMMES

DIGITAL LITERACY & CYBERSECURITY



- [Basic Web Browsing And Email Skills](#)
- [Windows 11 Security Essentials](#)
- [Internet Security Essentials](#)

ESG, SUSTAINABILITY & GREEN ECONOMY



- [ESG Awareness & Fundamentals For Business](#)
- [ESG Implementation: From Policy To KPI & Action Plan](#)
- [Double Materiality & Stakeholder Engagement Workshop](#)
- [ESG Governance, Board Oversight & Compliance Essentials](#)
- [Sustainability Reporting Essentials \(GRI/BURSA Overview\)](#)
- [ISSB/IFRS S1 & S2: Practical Sustainability Disclosures](#)
- [Carbon Footprint & GHG Accounting \(Scope 1-3\) Bootcamp](#)

****Click on the course title to view more details.**

OUR TRAINING PROGRAMMES

ESG, SUSTAINABILITY & GREEN ECONOMY



- [ESG Risk Integration With ERM \(ESG-ERM\)](#)
- [Sustainable Supply Chain & Green Procurement Practices](#)
- [Social \(S\): Dei, Human Rights & Labour Practices](#)
- [ESG Data Management & Dashboarding \(Excel/Looker Studio\)](#)
- [ESG Internal Audit & Assurance Readiness](#)
- [Asas ESG & Ekonomi Hijau Untuk Organisasi Di Malaysia](#)

LEADERSHIP, COMMUNICATION & PROFESSIONAL SKILLS



WELLBEING & EMOTIONAL INTELLIGENCE

- [Pengurusan Tekanan Di Tempat Kerja](#)
- [Pengurusan Kemarahan Secara Professional](#)
- [Pembangunan Kecerdasan Emosi Di Tempat Kerja](#)

****Click on the course title to view more details.**

OUR TRAINING PROGRAMMES

LEADERSHIP, COMMUNICATION & PROFESSIONAL SKILLS



LEADERSHIP, TEAMWORK & CHANGE

- [Asas Kepimpinan Dan Pengurusan Pasukan](#)
- [Kemahiran Kerja Berpasukan Dan Kolaborasi](#)
- [Kepimpinan, Pengurusan Pasukan & Pengurusan Perubahan Dalam Era Digital](#)

COMMUNICATION, WRITING & PRESENTATION

- [English Business Communication Essentials](#)
- [Kemahiran Komunikasi Berkesan Di Tempat Kerja](#)
- [Kemahiran Pengucapan Awam Dan Penyampaian Profesional](#)
- [Komunikasi Perniagaan, Penulisan & Kemahiran Pembentangan Di Dalam Bahasa Inggeris](#)
- [Penyediaan Dan Pengurusan Dokumen Rasmi Organisasi](#)

PROBLEM SOLVING, COACHING & PERFORMANCE

- [Kemahiran Penyelesaian Masalah Dan Membuat Keputusan](#)
- [Pembangunan Motivasi Dan Produktiviti Diri](#)
- [Kemahiran Kaunseling Asas Di Tempat Kerja \(Bukan Klinikal\)](#)

****Click on the course title to view more details.**

OUR TRAINING PROGRAMMES

LEADERSHIP, COMMUNICATION & PROFESSIONAL SKILLS



CUSTOMER EXPERIENCE & SERVICE EXCELLENCE

- [Kecemerlangan Khidmat Pelanggan Dan Pengalaman Pelanggan](#)
- [Kecemerlangan Perkhidmatan Pelanggan & Kemahiran Insaniah Dalam Dunia Digital](#)

PROTOCOL & EVENT MANAGEMENT

- [Protokol, Etiket Sosial Dan Imej Professional](#)
- [Protokol Dalam Pengacaraan Majlis](#)
- [Peranan Pegawai Protokol, Pegawai Pengiring Dan Penyambut Tetamu](#)

TRAINING & FACILITATION

- [Strategi Pengajaran Dan Pembelajaran Berkesan](#)

PROJECT MANAGEMENT & AGILE

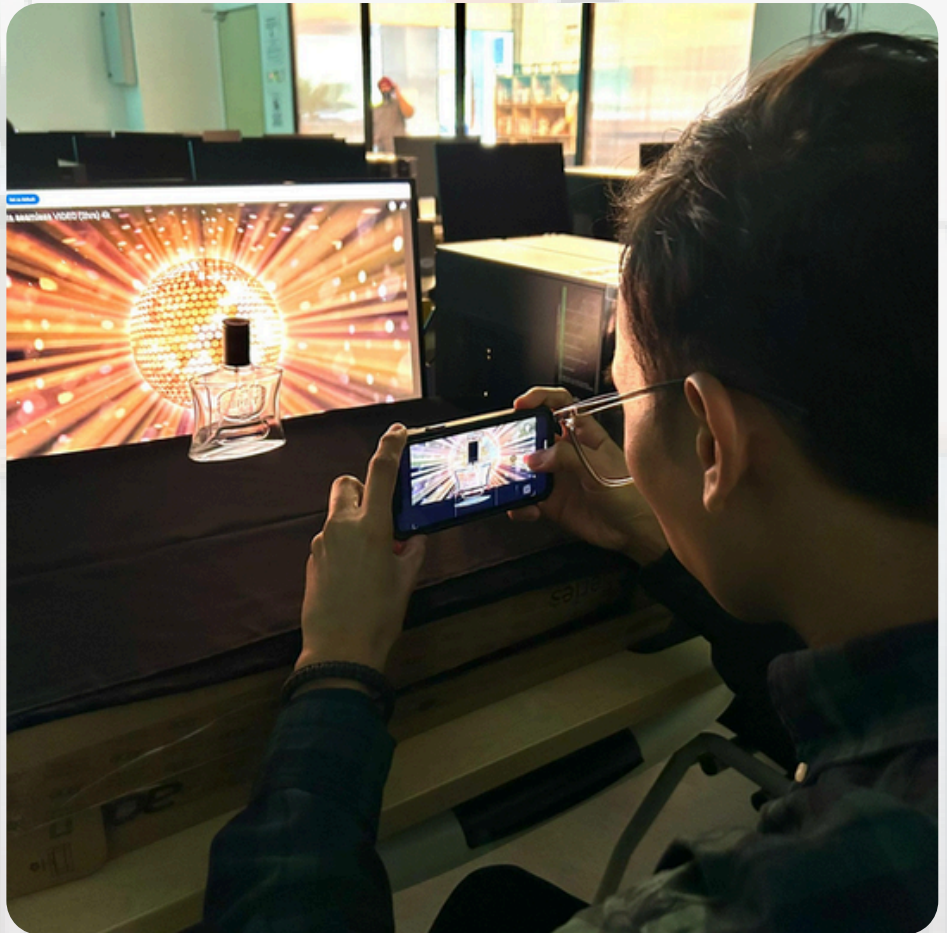
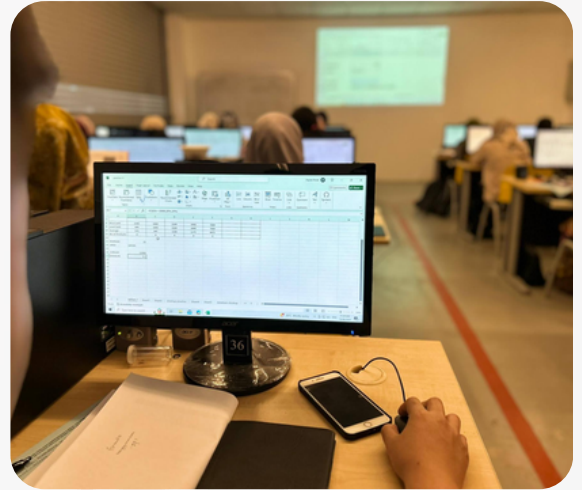
- [Pengurusan Projek Praktikal & Penyampaian Agile Untuk Organisasi Di Malaysia](#)

****Click on the course title to view more details.**

GALLERY



GALLERY



CONTACT US



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